



(419) 422-2641

www.trinityfindlay.org

FAMILY LIFE & YOUTH COORDINATOR

Mission Statement: *Equipping, Serving, Caring, and Giving to cultivate a Culture of DISCIPLESHIP for the youth and families of Trinity Lutheran Church*

Staff Mission Statement: *Equipping the congregation and leaders of Trinity to live and serve like Jesus.*

Oversight in various ministry areas include BUT are not limited to:

1. GENERAL EXPECTATIONS

- a. Be a baptized, committed Christian willing to share their faith in life and in ministry.
- b. Work to develop interpersonal, faith-centered relationships with the students and parents with whom they are ministering.
- c. Be active in congregational life, in the lives of our students, and a regular Sunday worshipper and worship leader.
- d. Recruit, train, thank, and empower people to serve in your areas of ministry
- e. Be familiar and willing to teach in accordance with the Confession of Faith of Trinity Lutheran Church (Constitution, Chapter 2) and the Evangelical Lutheran Church in America (www.elca.org).
- f. Work with the Senior Pastor and develop a Youth Ministry Plan, utilizing the TLC Vision Plan Goals and Action Steps.
- g. Attend weekly staff meetings and provide monthly written reports to Senior Pastor and Council.
- h. Undergo a background check and observe all risk management policies.

2. YOUTH MINISTRIES: 50% of Time (Junior High – 60%/High School – 40%)

- a. Confirmation Ministry: Work with Senior Pastor and lay-led teams that will
 - i. Assist in teaching confirmation when able
 - ii. Identify and execute servant ministry opportunities
 - iii. Build retreat/camp experiences for the Confirmation Students
 - iv. Engage/Recruit families and their children for participation in Confirmation ministries
- b. Work with adult High School Youth Advisor in planning combined middle school/high school youth events
- c. Actively develop and implement a stand alone junior high student ministry
- d. Actively develop and implement a stand alone high school youth ministry
- e. Planning and participating in an annual retreat for the transitioning of our 8th grade Confirmands into the High School Student Ministries.

3. FAMILY MINISTRIES – 50% of Time

- a. Work with the Senior Pastor and develop a Family Ministry Plan, utilizing the TLC Vision Plan Goals and Action Steps.
- b. Create a Wednesday evening “family” night with a meal, children’s ministry (K-6th), and adult small groups
 - i. Choose curriculum
 - ii. Recruit teachers
 - iii. Recruit weekly meal team
- c. Development of mini-retreats for our children and families that will include
 - i. Communion instruction for 5th graders and their families
 - ii. Single day family fun outings
 - iii. Family summer camp
- d. Elements to include but are not exclusive to:
 - i. Development of Adult Small Groups
 - ii. Development of Family Service Days
 - iii. Development of Intergenerational Gatherings
 - iv. Development of one adult/family mission trip per year
- e. Recruit a core of adults to help execute and lead family ministry events

4. OTHER DUTIES AS MAY BE ASSIGNED

Accountability: The Family Life & Youth Coordinator will report directly to the Senior Pastor and serves at the discretion of the Council in consultation with the Senior Pastor. Employment is at will and may be terminated by Trinity Lutheran Church at any time in accordance with the laws of the State of Ohio and the most current Trinity Employee Handbook.

COMPENSATION PACKAGE

Salary Range: \$30,000.00 - \$35,000.00 per annum depending upon experience (Full Time, Salary Exempt)

Health Care: Thrivent Coverage, Single Person

Pension: Contribution at 10% of salary

Mileage: Reimbursed at IRS Rate up to \$1000

Professional Expenses: \$500.00

Cont. Ed.: \$500.00

Vacation: 2 weeks (after 6 months)

Sick Days: 1 day/month

Inquiries and Resumes’ Should Be Directed To:

Trinity Lutheran Church

Attention: Senior Pastor Tom Lyberg

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Findlay, OH 45840

www.trinityfindlay.org

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